

Macon County



MACON COUNTY BOARD OF COMMISSIONERS NOVEMBER 14, 2017 AGENDA

1. Call to order and welcome by Chairman Tate
2. Announcements
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – **6:00 p.m.** – Proposed Macon County Community Transportation Program Application – Transit Director Kim Angel

NOTE: Immediately following the public hearing, the board will consider approval of a Public Transportation Program Resolution

6. Public Comment Period
7. Additions to agenda
8. Adjustments to and approval of the agenda
9. Reports/Presentations
10. Old Business
 - A. Discussion of Board of Commissioners 2018 regular meeting schedule
 - B. Change orders for the Robert C. Carpenter Community Building project – Finance Director
 - (1) Arrowood Construction
 - (2) Bryson Enterprises
11. New Business
 - A. Consideration of Agreement to Provide Recreation Opportunities with Read2Me – County Attorney

12. Consent Agenda – Attachment #12

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- A. Minutes of the October 10, 2017 regular meeting
- B. Budget Amendments #67-77
- C. Tax Releases for October
- D. Tax Refund
- E. Health Department fees
- F. Monthly ad valorem tax collection report

13. Appointments

- A. Community Funding Pool
- B. Highlands Tourism Development Commission
- C. Planning Board

14. Closed session to preserve the attorney/client privilege, per NCGS 143-318.11(a)(3)

15. Recess until Tuesday, November 28, 2017 at 6 p.m. at the Robert C. Carpenter Community Building located at 1288 Georgia Road in Franklin, NC 28734 for the purpose of holding a joint meeting with the Franklin Town Council and the Town of Highlands Board of Commissioners

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Transit

SUBJECT MATTER: Public Hearing on Community
Transportation Program Application

COMMENTS/RECOMMENDATION:

Please see the attached Public Hearing Notice for more details. Macon County Transit Director Kim Angel can provide additional information at the meeting. Immediately following the close of the public hearing, she will request that the board adopt the attached Public Transportation Program Resolution.

Attachments 2 Yes No

Agenda Item 5

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Macon County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than November 3, 2017. The public hearing will be held on November 14, 2017 at 6:00 p.m. before the Macon County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Kim Angel, Transit Director on or before November 13, 2017, at telephone number 828-349-2222 or via email at kangel@maconnc.org.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Macon County, NC as well as provides transportation options and services for the communities within this service area. These services are currently provided using fleet vehicles consisting of Light Transit Vehicles, Conversion Vans, and Mini-vans. Services are rendered by Macon County Transit.

The total estimated amount requested for the period July 1, 2018 through June 30, 2019:

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$190,009	\$28,501 (15%)
Capital (Vehicles & Other)	\$265,245	\$26,525 (10%)
5310 Operating	\$165,000	\$82,500 (50%)
Other – Mobility Management	\$51,600	\$5,160 (10%)
TOTAL PROJECT	\$671,854.00	\$142,686.00

Total Funding Request Total Local Share

This application may be inspected at Macon County Transit, 36 Pannell Ln, Franklin, NC 28734 from 8:00 a.m. – 5:00 p.m, Monday-Friday. Written comments should be directed to Kim Angel, Transit Director, 36 Pannell Ln., Franklin, NC 28734 before October 9, 2017.

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2019 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Section 5310 program.

WHEREAS, Macon County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the County Manager of Macon County is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

The resolution covers the following applications and any other state and federal opportunities that arise during FY 19.

5311, 5310, Combined Capital, Mobility Manager

I, Michael A. Decker, *Deputy Clerk to the Board*, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Macon County Board of Commissioners duly held on the 14th day of November, 2017.

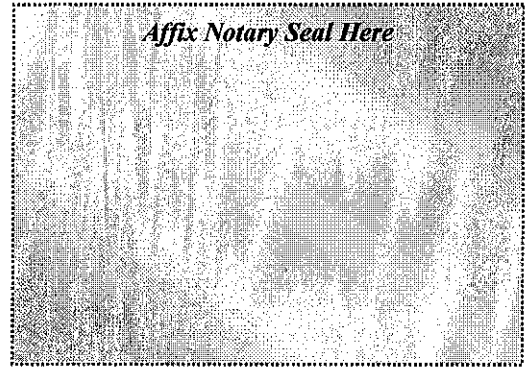
Signature of Certifying Official

Seal Subscribed and sworn to me (date) _____

*Notary Public **

Printed Name and Address

My commission expires (date) _____



MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Governing Board

SUBJECT MATTER: Discussion of the 2018 regular meeting schedule

COMMENTS/RECOMMENDATION:

The County Attorney suggested this agenda item as a means for the board to discuss and tentatively set up a meeting in Highlands and one in Nantahala during 2018. Also, Chairman Tate has a conflict with the regular meeting date in April, and this could be addressed as well. For your information, a copy of the draft 2018 meeting schedule is attached – one that assumes the regular meeting will continue to be on the second Tuesday of each month at 6 p.m. Once finalized, the board can adopt a resolution setting the schedule at its regular meeting on December 12th.

Attachments 1 Yes No

Agenda Item 10A

Macon County Board of Commissioners Regular Meeting Schedule 2018

Unless otherwise noticed, the members of the Macon County Board of Commissioners will hold their regular monthly meeting on the second Tuesday of each month beginning at 6 p.m. in the commission boardroom on the third floor of the Macon County Courthouse, located at 5 West Main Street, Franklin, NC 28734. Those dates are as follows:

- January 9
- February 13
- March 13
- April 10
- May 8
- June 12
- July 10
- August 14
- September 11
- October 9
- November 13
- December 11

Mike Decker
Deputy Clerk

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: Change orders for the Robert C. Carpenter
Community Building project

COMMENTS/RECOMMENDATION:

Please see the attached change orders from (1) Arrowood Construction and
(2) Bryson Enterprises for more details.

Attachments 2 Yes No

Agenda Item 10B(1) and 10B(2)

Document 701

Change Order

PROJECT: (Name and address)
Carpenter Community Building
1288 Gerogia Road, Franklin
NC 28734

CHANGE ORDER NUMBER: 2

DATE: 11/1/17

ARCHITECT'S PROJECT NUMBER:

TO CONTRACTOR: (Name and address)

Arrowood Construction, LLC
240 West Palmer Street
Franklin, NC 28734

CONTRACT DATE: 4/30/17

CONTRACT FOR: Remodeling

The Contract is changed as follows:
(Include all changes in the work below)

Instead of using vinyl on the upper part of new framed structure over the bathrooms, use Stucco.

Add for additional ceiling tile work:	\$5000.00	Additional Granite under windows -	-\$1,350
Additional Tile Requests:	\$750.00	Additional Baseboard/door requests -	-\$1500.00
Add for additional 820SF Stucco:	\$5,262	Roof Repairs (rotted drip edge) -	-\$1800.00
Deduct for Vinyl Product	\$2,000	Deduct for terrazo floor and handicap push button -	-\$1200

The original (Contract Sum) (Guaranteed Maximum Price) was	\$	<u>283671.00</u>
The net change by previously authorized Change Orders	\$	<u>13450.00</u>
The Contract Sum (Guaranteed Maximum Price) prior to this Change Order was	\$	<u>297121.00</u>
The Contract Sum (Maximum Price) will be increased /decreased /unchanged by this Change Order in the amount of	\$	<u>12482.00</u>
The new (contract Sum) (guaranteed Maximum Price) including this Change Order will be	\$	<u>309583.00</u>

The TIME of the project has (I (Increased / Decreased) by 0 days.

NOT VALID UNTIL SIGNED BY THE ARCHITECT / ENGINEER AND OWNER.

Ritter Architecture

ARCHITECT/ ENGINEER (Firm name)

P.O. Box 1669

ADDRESS

BY (Signature)

Tom Ritter

(Typed Name)

9 NOVEMBER 2017

DATE

Arrowood Construction

CONTRACTOR (Firm name)

240 West Palmer Street

ADDRESS

BY (Signature)

Brett Murphy

(Typed Name)

DATE

Macon County

OWNER (Firm name)

ADDRESS

BY (Signature)

(Typed Name)

DATE

Change Order

Change Order Number: 001 Date 10/23/2017

Owner Name: Macon County Owner Phone: 828-524-2000

Owner Address: 5 West Main St, Franklin NC 28734

Contractor Name Bryson Enterprises LTD Contractor Phone: 828-526-9348

Contractor Address: PO Box 1691/ 2939 Cashiers Road, Highlands NC 28741

Existing Contract Date: 8/31/2017

Project Name and Address: Robert C Carpenter Community Building, 1288 Georgia Road Franklin NC 28734

DESCRIPTION OF WORK CHANGE(S):

Additional asphalt for new lane at traffic light and for additional area where concrete slab was removed at north side of building

The above change shall be performed under the same terms and conditions in the original Agreement Between Owner and Contractor unless otherwise stated.

Original Contract Amount: \$ \$110,220.65

Total Increase/Decrease from Previous Change Order(s): \$ 0

Total Amount for This Change Order: \$ 2,586.80

New Contract Amount including This Change Order: \$ 112,807.45

Time required to complete the project shall be increased/decreased by 0 calendar days due to this change order and the date of completion shall be changed to, No change

Owner Signature: _____ Date: _____

Contractor Signature: _____ Date: _____

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Read2Me

SUBJECT MATTER: Agreement to provide recreation opportunities

COMMENTS/RECOMMENDATION:

The County Attorney has prepared a proposed agreement with Read2Me which calls for the installation and maintenance of 13 story walk reading boards, which would be located north of the dog park along the Little Tennessee River Greenway. A copy of the agreement is attached for your review.

Attachments 1 Yes No

Agenda Item 11A

STATE OF NORTH CAROLINA
COUNTY OF MACON

AGREEMENT TO PROVIDE RECREATION OPPORTUNITIES

THIS AGREEMENT made and entered into this the ___ day of November, 2017, by and between Macon County (hereinafter "County"), a North Carolina Body Politic and Corporate, and Read2Me, an unincorporated association with 501 (c)(3) tax status, located in Franklin, Macon County, North Carolina, (hereinafter "Read2Me").

WITNESSETH:

THAT WHEREAS the State of North Carolina by way of N.C. Gen. Stat. § 160A-351 has established the following as policy for the State of North Carolina concerning recreation:

"The lack of adequate recreational programs and facilities is a menace to the morals, happiness, and welfare of the people of this State. Making available recreational opportunities for citizens of all ages is a subject of general interest and concern, and a function requiring appropriate action by both State and local government. The General Assembly therefore declares that the public good and the general welfare of the citizens of this State require adequate recreation programs, the creation, establishment, and operation of parks and recreation programs is a proper governmental function, and that it is the policy of North Carolina to forever encourage, foster, and provide these facilities and programs for all of its citizens."

; and

WHEREAS, N.C. Gen. Stat. § 160A-352 provides that "Recreation" means activities that are diversionary in character and aid in promoting entertainment, pleasure, relaxation, instruction, and other physical, mental and cultural development and leisure time experiences; and

WHEREAS, pursuant to N.C. Gen. Stat. § 153A-444, the County is authorized to establish parks and provide recreational programs; and

WHEREAS, pursuant to N.C. Gen. Stat. § 153A-449, the County is authorized to contract with and appropriate money to any person, association, or corporation, in order to carry out any public purpose that the County is authorized by law to engage in; and

WHEREAS, there is a need for recreation opportunities in the Macon County, North Carolina; and

WHEREAS, Read2Me desires to and has proposed unto County to install, repair, maintain and replace, if necessary, at no charge unto County, 13 story walk reading boards (the content and locations of the story walk boards are to receive advance approval from the Macon County Manager prior to installation of the same) slightly to the North of the Dog Park Section of the Greenway located along the Little Tennessee River in Macon County, North Carolina, and does agree with County as provided for hereinafter for such story walk reading boards to be used for public "recreation" as that term is defined by N.C. Gen. Stat. § 160A-352 and to provide recreational opportunities to the general public at such location; and

WHEREAS, County does agree with Read2Me as provided for hereinafter to allow Read2Me the revocable license to install, repair, maintain and replace, if necessary, at no charge to County, 13 story walk reading boards (the content and locations of the story walk boards are to receive advance approval from the Macon County Manager prior to installation of the same) slightly to the North of the Dog Park Section of the Greenway located along the Little Tennessee River in Macon County, North Carolina, in accordance with the provisions of N.C. Gen. Stat. § 153A-449 to carry out the public purpose of providing recreation opportunities to the general public.

NOW THEREFORE, IN CONSIDERATION OF THE COVENANTS CONTAINED HEREINAFTER, THE PARTIES DO HEREBY AGREE AS FOLLOWS:

1. That Read2Me shall install, repair, maintain and replace, if necessary, at no charge unto County, 13 story walk reading boards at specified locations (the content and locations of the story walk boards are to receive advance approval from the Macon County Manager prior to installation of the same) slightly to the North of the Dog Park Section of the Greenway located along the Little Tennessee River in Macon County, North Carolina and Read2Me does agree with County as provided for hereinafter for such story walk reading boards to be used for public "recreation" as that term is defined by N.C. Gen. Stat. § 160A-352 and to provide recreational opportunities to the general public at such location. In installing the same, Read 2Me, shall at no time damage or interfere with the preservation of Virginia Spiraea.
2. That County does hereby provide unto Read2Me a revocable license to install, repair, maintain and replace, if necessary, at no charge to County, 13 story walk reading boards (the content and locations of the story walk boards are to receive advance approval from the Macon County Manager prior to installation of the same)slightly to the North of the Dog Park Section of the Greenway located along the Little Tennessee River in Macon County, North Carolina, in accordance with the provisions of N.C. Gen. Stat. § 153A-449 to carry out the public purpose of providing recreation opportunities to the general public.
3. Either County or Read2Me may end this Agreement by giving the other 30 days notice in writing at the following addresses:

For Read2Me:

Read2Me
P.O. Box 1362
Franklin, NC 28734

For Macon County:

Macon County
Attention: County Manager
5 West Main Street
Franklin, NC 28734

4. At the end of this Agreement, Read2Me shall immediately remove said story walk reading boards and restore the real property of the County to the condition that it was in at the time immediately prior to the installation of the same. Should Read2Me fail to do so within 30 days, then it shall be deemed to have abandoned said story walk reading boards and County may remove and dispose of the same without legal consequence.
5. Read2Me shall at all times during this Agreement properly maintain the story walk reading boards in a condition for use as a safe public recreation.
6. This Agreement shall not be construed to be a lease.
7. Read2Me is an independent contractor.
8. County may periodically inspect and monitor Read2Me's performance of its obligations hereunder.
9. The laws of the State of North Carolina shall control and govern this Agreement. Any controversy or claim arising out of this Agreement shall be settled by action instituted in the appropriate Division of the General Court of Justice in Macon County, North Carolina.
10. This Agreement may be modified only by written agreement executed by the parties hereto.
11. That no portion of the 13 story walk reading boards specified hereinabove shall be installed within the bounds of any conservation easement and in the event that they are, Macon County reserves the right to remove the same at any time.

IN WITNESS WHEREOF, the parties have made and executed this Agreement the day and year first above written.

Read2Me, an Unincorporated Association with 501(c)(3) tax status

By: _____
President and Authorized Signatory of "Read2Me"
Franklin, NC 28734

Macon County

By: _____
County Manager

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Governing Board

SUBJECT MATTER: Consent Agenda

DEPARTMENT HEAD COMMENTS/RECOMMENDATION:

- A. **Minutes** – Consideration of the minutes from the October 10, 2017 regular meeting, per Attachment 12A.
- B. **Finance** – Consideration of budget amendments #66 through #77, per Attachment 12B.
- C. **Tax releases** – Consideration of tax releases for October 2017 in the amount of \$991.36, per Attachment 12C.
- D. **Tax refund** – Consideration of a tax refund to Edward J. Moore in the amount of \$393.94 following the settlement of a tax appeal case before the state Property Tax Commission, per Tax Administrator Richard Lightner.
- E. **Health Department fees** – Consideration of a list of fee changes approved by the Macon County Board of Health on October 24, 2017, per Attachment 12E.
- F. **Ad valorem tax collection report** – No action is necessary. Attachment 12F.

COUNTY MANAGER'S COMMENTS/RECOMMENDATION:

Attachments X Yes No

Agenda Item 12 (A) (B) (C) (E) and (F)

**MACON COUNTY BOARD OF COMMISSIONERS
OCTOBER 10, 2017
MINUTES**

Chairman Tate called the meeting to order at 6:00 p.m. and welcomed those in attendance. All Board Members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

ANNOUNCEMENTS: Those in attendance watched a video from the North Carolina Association of County Commissioners (NCACC) that provided an update on recent NCACC activities. The County Manager raised the issue of a possible joint meeting between the commissioners and the board members of the towns of Franklin and Highlands during November. There was discussion of holding the meeting at the newly renovated Robert C. Carpenter Community Building, as well as discussion of some type of "opening ceremony" for the facility. The County Manager also pointed out that the Southwestern Commission is working parallel to the county's broadband committee and has developed a broadband survey, a link to which will be featured on the county's website. He said this was "an excellent tool" and urged all of the county's residents to take the survey.

MOMENT OF SILENCE: Chairman Tate asked those in attendance to observe a moment of silence.

PLEDGE TO THE FLAG: Led by Commissioner Gillespie, the pledge to the flag was recited.

PUBLIC COMMENT PERIOD: No one signed up to speak.

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Gillespie, seconded by Commissioner Beale, the board voted unanimously to make additions to and approve the agenda as adjusted, as follows:

- To add discussion of Veterans Day events and the unveiling of the Charters of Freedom monuments under Reports and Presentations as the new Item 9(B), per Commissioner Shields.
- To add consideration of the 2018 holiday schedule as the new Item 11(C) under New Business, per the Deputy Clerk.

- To add consideration of the reappointment of Brett Murphy to the Economic Development Commission (EDC) as an addition to Item 13(B) under Appointments, per the Deputy Clerk.
- To add discussion of a possible grant for wastewater treatment at Nantahala School as the new Item 11(D) under New Business, per the County Manager.
- To add a brief report stemming from the recent Rural Planning Organization (RPO) meeting as the new Item 9(C) under Reports and Presentations, per Commissioner Beale.

COMMUNITY ADVISORY COMMITTEE APPOINTMENT PROCESS: Sarajane Melton, the Area Agency on Aging Administrator with the Southwestern Commission, told the board there was a new appointment process for individuals serving on the Community Advisory Committee (CAC). She also introduced Larry Reeves, who is the Regional Long Term Care Ombudsman for the Southwestern Commission. She explained that due to legislation known as House Bill (HB) 248, the process for appointing CAC members had become much more involved, noted that no appointments were necessary at this time, and that there are five long-term care facilities in Macon County. Mr. Reeves explained that under the new process, when a vacancy occurs, he will notify the county of it, and the commissioners will then nominate a person to fill it, who will be vetted as to service and possible conflicts of interest and then trained. Once all of that is completed, the county will be asked to “designate” that individual to serve for an initial appointment of one-year. If all goes well, then a three-year appointment can follow. Under the new law, Mr. Reeves noted there is now a way to remove someone from the CAC if needed. He concluded by saying that no action was necessary at this time. Commissioner Beale commented that it was already difficult enough to get people to serve on the CAC now.

VETERANS DAY UPDATE: Commissioner Shields shared details for the upcoming Veterans Day celebration on Saturday, November 11th, including a parade in downtown Franklin at 10:30 a.m., followed by a musical program at 11 a.m. at the gazebo on the town square. He said the program would then “transition” across the street to the courthouse plaza for the unveiling of the Charters of Freedom monuments. No action was necessary.

RURAL PLANNING ORGANIZATION UPDATE: Commissioner Beale gave a brief report from the Rural Planning Organization (RPO) meeting held recently in Bryson City concerning planned road projects in the county. He pointed out the following items: (1) continued work on the climbing lanes on US 64 going toward Clay County, (2) getting the North Carolina Department of Transportation (NCDOT) to move up the priority on replacing the bridge on Belden Circle behind the new Ingles supermarket, (3) making improvements to

Buck Creek Road a top priority, (4) having planned improvements to US 441 South moved up in the schedule to 2018, and (5) asking for the resurfacing of US 441. He also noted that Brian Burch will become the new NCDOT division engineer after December of this year and that the replacement of the town bridge over the Little Tennessee River is 18 percent complete and the project is on schedule. No action was necessary.

RESOLUTION APPROVING DOCUMENT CHANGES TO ALLOW USE OF BOND PROCEEDS FOR LANDFILL EQUIPMENT:

The Finance Director said she had contacted attorney Bob Jessup with Sanford Holshouser regarding the use of bond proceeds from the new landfill construction project to purchase landfill equipment, and received approval to move forward. Solid Waste Director Chris Stahl then passed out copies of a memo outlining his need for an excavator and one or possibly two steep-slope mowers. (A copy of the memo is attached (Attachment 1) and is hereby made a part of these minutes.) Mr. Stahl explained the need for the excavator to clean out five new sedimentation basins that had been constructed to manage the stormwater from the newly constructed cell, which also created some 20 acres of new slopes that must be maintained. He told the board that in total, there are approximately 50 acres of steep slopes to be mowed. With a total estimated cost of just less than \$304,000, Mr. Stahl said both the state Local Government Commission (LGC) and Entegra Bank, the lender, are okay with this use of the funds. Chairman Tate questioned if it would be better to contract with someone to do this work, and Commissioner Gillespie also mentioned the option to "outsource" the mowing. This led to a lengthy discussion. During this time, Mr. Stahl noted that he was considering autonomous, remote-controlled mowers due to the safety issue, and explained that woody vegetation could not be allowed to grow on those slopes. He told the board members that what they would be approving at this time was the county's ability to buy the equipment, as the actual purchases would have to go through the bid process. This led to further discussion about the timing of the purchases. Commissioner Gillespie asked Mr. Stahl to "go back and look at contracting the mowing." The Finance Director pointed out that any purchase must come back to the board for final approval. Upon a motion by Commissioner Higdon, seconded by Commissioner Beale, the board voted 4-1, with Commissioner Gillespie opposing, to approve the "Resolution approving document changes to allow County to use bond proceeds for landfill equipment," a copy of which is attached (Attachment 2) and is hereby made a part of these minutes.

SOUTH MACON ELEMENTARY SCHOOL: Commissioner Beale explained that South Macon Elementary School has exceeded its official student capacity, prompting the need for an addition to the facility. With a tentative need for six new classrooms, or about 9,700 additional square feet of classroom space, and 1,200 square feet of additional cafeteria space, Commissioner Beale said he

Minutes

10.10.17

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was seeking authorization from the board to allow the Macon County Board of Education to obtain the necessary quotes for architectural services. The County Attorney and Finance Director both pointed out that the school board will need to send out a request from proposals (RFP) for those services. The County Attorney also noted the need for an interlocal agreement with the school board. Following additional discussion, Commissioner Beale made a motion to grant the board of education members the necessary authority, and it was seconded by Commissioner Shields. During discussion, Commissioner Higdon questioned Todd Gibbs, the school system's Auxiliary Services Director, about transferring students to other schools or perhaps changing the district lines. Mr. Gibbs responded that other elementary schools are also at capacity, and adjusting districts would affect all of the others. The board voted unanimously to approve the motion as presented.

2018 HOLIDAY SCHEDULE: Upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to approve the 2018 Holiday Schedule for county employees as presented, a copy of which is attached **(Attachment 3)** and is hereby made a part of these minutes.

WASTEWATER TREATMENT AT NANTAHALA SCHOOL: The County Manager initiated the discussion by explaining that the wastewater treatment system at Nantahala School was in need of a complete overhaul and that grant funding was available to do so. He said that Macon County Housing Director John Fay had been through this process many times and had been working with Mr. Gibbs from the school system to get the application ready to go. Mr. Gibbs stated that certain Community Development Block Grant (CDBG) funds were aimed at infrastructure for schools, but said the money is awarded to the county, not the school system. Mr. Fay explained that October 31st was the deadline for the application, and that the board needed to officially assign someone to represent the county, and it did not have to be a county employee and could be Mr. Gibbs. The other official action is that a public hearing be held, and Mr. Gibbs said that Macon County Schools Superintendent Chris Baldwin was in Nantahala conducting that hearing tonight and raised the issue of the board of commissioners adopting the minutes of that hearing. He said the county would be applying for \$200,000 with no required county match. The County Attorney had a number of questions regarding the details of the application process. The County Manager suggested that the County Attorney be allowed to review the grant application and the public hearing process, and if needed the board could call another meeting prior to October 31st. Following additional discussion, and upon a motion by Commissioner Gillespie, seconded by Commissioner Beale, the board voted unanimously to appoint Mr. Gibbs as the county's representative on the project/grant application.

Minutes

10.10.17

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CONSENT AGENDA: Upon a motion by Commissioner Higdon, seconded by Commissioner Beale, the board voted unanimously to approve the items on the consent agenda as follows: the minutes of the September 12, 2017 regular meeting; the following budget amendments: #56 for the Health Department to allocate \$37,500 in additional Tobacco Settlement money received from the state; #57 for the Sheriff's Department to allocate \$2,843 in insurance settlement funds for vehicle repairs; #58 for the Health Department to allocate \$867 where the Macon County Humane Society prepaid for three doses of rabies vaccines; #59 for Senior Services to appropriate an additional Home Community Care Block Grant allocation; #60 for the Health Department to allocate \$11,310 in additional health promotion funds; #61 for the Department of Social Services to appropriate \$279 in additional SHIPP revenue; #62 for Emergency Services to appropriate \$1,000 from a donation. (Copies of the amendments are attached); tax releases for the month of September in the amount of \$3,022.93. (Copies of the releases are on file in the Deputy Clerk's office); monthly ad valorem tax collections report (no action necessary).

APPOINTMENTS: (1) **Community Funding Pool:** The County Manager provided an update on the process of essentially reconstituting the 12-member task force that makes recommendations for distributing money from the Community Funding Pool. He explained that he planned to have applications for all 12 slots to present to the board at the November regular meeting. No action was taken. (2) **Economic Development Commission:** (A) Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to accept the Franklin Town Council's reappointment of Council member Barbara McRae as the town's representative on the Economic Development Commission (EDC). (B) Upon a motion by Commissioner Gillespie, seconded by Commissioner Higdon, the board voted unanimously to accept the nomination of the Highlands Area Chamber of Commerce to reappoint Bill Futral to serve another term as its representative on the EDC. (C) Upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to accept the appointment of the Franklin Chamber Board to have Jim Breedlove serve as the representative of the Franklin Area Chamber of Commerce on the EDC. (D) Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to reappoint Brett Murphy to the EDC. All four terms of appointment are for three years each.

ADJOURN: With no other business, and at 7:24 p.m., upon a motion by Commissioner Beale, seconded by Commissioner Gillespie, the board voted unanimously to adjourn.

Derek Roland
Ex Officio Clerk to the Board

Jim Tate
Board Chairman

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 67

FROM: Robert L Holland

DEPARTMENT: Sheriff
 EXPLANATION: Donation for K9 unit
 ACCOUNT DESCRIPTION INCREASE DECREASE

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
11-3850-4458-00	General Fund Donations	\$28,000.00	
11-4310-5560-24	Special Funds	\$28,000.00	

REQUESTED BY DEPARTMENT HEAD *Dase*

RECOMMENDED BY FINANCE OFFICER *Blumhall*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS *11/14/17 meeting*

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET

AMENDMENT # 68 ORIGINAL

FROM: John Fay

DEPARTMENT: HOUSING

EXPLANATION: NEW BUDGET

ACCOUNT	DESCRIPTION	LINE ITEM BUDGET
514090	PNC 11-2017-NEW	
514090-550001	Salary	390
514090-550201	Medicare/FICA	29
514090-550203	Hospitalization	
514090-550204	Unemployment Insurance	
514090-550205	Workmen's Compensation	
514090-550206	Life Insurance	1
514090-550207	Retirement General	29
514090-550701	County 401 k	8
514090-555106	PNC Admin	43
514090-556011	PNC Operating Supplies	10,000
513831-447250	PNC HEALTHY HOUSING GRANT	10,500
	Total	10,500

REQUESTED BY DEPARTMENT HEAD _____

RECOMMENDED BY FINANCE OFFICER _____

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS _____

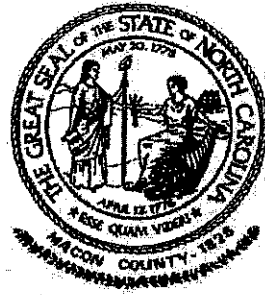
APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

Jef
John Fay

11/14/17 agenda

**Macon County Tax Office
5 West Main Street
Franklin, NC 28734**



**Phone: (828) 349-2149
Fax: (828) 349-2564
tmcowell@maconnc.org**

TO: MACON COUNTY COMMISSIONERS

**FROM: Macon County Tax Office
Teresa McDowell, Tax Collections Supervisor**

DATE: November 3rd, 2017

RE: Releases

Attached please find the report of releases for real estate that require your approval in order to continue with the process of releasing these amounts from the tax accounts. Please feel free to contact me if you should have any questions regarding these releases. The report of releases formatted in alphabetical order is attached.

AMOUNT OF RELEASES FOR OCTOBER, 2017: \$991.36

Effective Date 10/09/17

Detail Transactions by Group

Abatement

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discont Amount	Trm Check Cde	Trans Rev	Rev Descriptn
3	10/18/17	115605	17A115605.01	G01 F02 L01	9.74- 2.13- 95.00-	9.74- 2.13- 0.00	0.00 0.00 0.00	95.00-	0.00 0.00 0.00				
***		CROSS, CINDY A			106.87-	11.87-	0.00	95.00-	0.00	0.00	R		CLERICA
1	10/09/17	134568	17A6527524200	G01 F09	171.32- 31.56-	171.32- 31.56-	0.00 0.00		0.00 0.00				
***		STYLES, REVONDA BATEMAN			202.88-	202.88-	0.00	0.00	0.00	0.00	R		CLERICA
4	10/26/17	21029	17A6595319375	G01 F01	215.96- 33.72-	215.96- 33.72-	0.00 0.00		0.00 0.00				
***		WALLIANY, ABDUL M & GULZAR			249.68-	249.68-	0.00	0.00	0.00	0.00	R		CLERICA
2	10/11/17	19467	17A6573761224	G01 F01	374.45- 57.48-	374.45- 57.48-	0.00 0.00		0.00 0.00				
***		WOOTEN, CHARLES MICHAEL			431.93-	431.93-	0.00	0.00	0.00	0.00	R		CLERICA
Tax Code Totals													
F01*17- FR FIRE 91.20- 91.20- 0.00 0.00 0.00 0.00													
F02*17- CL CH FR 2.13- 2.13- 0.00 0.00 0.00 0.00													
F09*17- NANT FR 31.56- 31.56- 0.00 0.00 0.00 0.00													
G01*17- GEN TAX 771.47- 771.47- 0.00 0.00 0.00 0.00													
L01*17- RES FEE 95.00- 95.00- 0.00 0.00 0.00 0.00													
Total for Group 991.36- 896.36- 0.00 95.00- 0.00 0.00													
REL*17*10													

***** Totals By Tax Cycle *****
 Cycle Current Delinquent
 A 991.36- 0.00

Approved by Board of Health 10/24/2017

Code	Description	Current Fees	Proposed Fee
90681	Rotarix (ROTARIX is a vaccine indicated for the prevention of rotavirus gastroenteritis caused by G1 and non-G1 types (G3, G4, and G9) when administered as a 2-dose series. ROTARIX is approved for use in infants 6 weeks to 24 weeks of age.	New	115
90636	Twinrix TWINRIX is a vaccine indicated for active immunization against disease caused by hepatitis A virus and infection by all known subtypes of hepatitis B virus. TWINRIX is approved for use in persons 18 years of age or older. (1)	70	81
90714	Td - Tetanus-Diphtheria	31	39
90651	HPV9 - Human Papillomavirus HPV vaccination can protect people from serious cancers later in life	182	205
90707	MMR - Measles Mumps and Rubella	65	75
90732	Pneumonia	83	97
90710	MMRV - Measles Mumps Rubella and Varicella	182	198
90716	Varicella - Chickenpox	111	124
90736	Zostavax - Shingles	199	230
90700	Dtap - Diphtheria Tetanus pertussis vaccine recommended for children 6 years and younger	25	31
90702	DT - Diphtheria Tetanus	New	58
86580	PPD - TB Skin Test	6	7
J7301	Skyla IUD (small)	New	800
J7301UD	Skyla IUD Medicaid	New	376
Q9984	Kyleena IUD (hormone releasing IUD)	New	900
Q9984UD	Kyleena IUD Medicaid	New	543
J7298	Mirena IUD	279	350
J7298UD	Mirena IUD Medicaid	279	311
J1050	Depo Injection	14	20
J7307	Nexplanon - implant	364	500
J7307UD	Nexplanon Medicaid	364	364
J7300	Paragard IUD	226	250
87624	HPV, High risk Test #507301	New	33
87624	HPV, geno type 16/18 Test #507460	New	80
87624	HPV, Pap rfx 16/18 Test #192197	New	54
J0696	Rosephin 250mg (treatment of bacterial infection	New	2.50/unit
J0561	Bicillin - antibiotic	New	.25/unit

MACON COUNTY MONTHLY
AD VALOREM TAX COLLECTIONS REPORT

Oct-17

Month to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance
General Tax	15834963.56	1668.73	-1772.58	-6.45	15834853.26	-1864979.53	656.45	1790.98	-1862532.1	13972321.16
Fire Districts	2038918.81	229.6	-175.35	-1.28	2038971.78	-227376.67	1.76	73.33	-227251.58	1811720.2
Landfill User Fee	1588728.35	95	-665	-1.08	1588157.27	-188709.73	0	95	-188614.73	1399542.54
Totals	19462610.72	1993.33	-2612.93	-8.81	19461982.31	-2281015.93	658.21	1959.31	-2278398.41	17183583.9

Year to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance	Collection Percentage
General Tax	0	26890611.96	-14520.56	-1232.1	26874859.3	-12931763.04	19276.15	9948.75	-12902538.14	13972321.16	48.01
Fire Districts	0	3231813.43	-1656.6	-193.76	3229963.07	-1418557.2	1.76	312.57	-1418242.87	1811720.2	43.91
Landfill User Fee	0	2540300	-2280	-11.46	253808.54	-1139489	0	1023	-1138466	1399542.54	44.86
Totals	0	32662725.39	-18457.16	-1437.32	32642830.91	-15489809.24	19277.91	11284.32	-15459247.01	17183583.9	47.36

The Collection Rate is 48.01% collected on 2017 general taxes, late listing penalties, discoveries and deferred taxes as of 10/31/2017 as compared to 47.36% on 2016 taxes as of 10/31/2016

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 10, 2017

DEPARTMENT/AGENCY: Governing Board

SUBJECT MATTER: Appointments

COMMENTS/RECOMMENDATION:

- (A) **Community Funding Pool** – The County Manager will have recommendations for appointments at the meeting.
- (B) **Highlands Tourism Development Committee** – Per Chairman Tate, the Highlands Tourism Development Committee is proposing two new members (1) Brian Stiehler, a Town of Highlands Commissioner who would serve as the town's representative and (2) Laura Huerta representing Lakeside Restaurant, who would be an at-large member taking the place of Wolfgang Green.
- (C) **Planning Board** – Per Chairman Tate, consideration of Andrew Bowen, the Town of Highlands Planner/Zoning Administrator, to fill the Highlands area slot on the county planning board.

Attachments _____ Yes No

Agenda Item 13(A) (B) and (C)

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Governing Board/County Attorney

SUBJECT MATTER: Closed Session

COMMENTS/RECOMMENDATION:

The County Attorney has asked for a closed session in order to preserve the attorney/client privilege.

Attachments _____ Yes X No

Agenda Item 14

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: November 14, 2017

DEPARTMENT/AGENCY: Governing Board

SUBJECT MATTER: Joint meeting and presentation

COMMENTS/RECOMMENDATION:

The board can recess until Tuesday, November 28th at 6 p.m. at the Robert C. Carpenter Community Building for the purpose of (1) holding a joint meeting with the town boards of Franklin and Highlands, (2) to hear a presentation to inform elected officials with regard to the opioid crisis and to aid in support and development of a community action plan, and (3) to take up any other business as needed.

Attachments _____ Yes X No

Agenda Item 15